Latter, Harriette (Secretary, Extension Committee) July 1919 – June 1920

(018)

July 2nd, 1919

Miss Latter,

Extension Committee,

University of Toronto.

Dear Miss Latter:

As you are aware there are to be changes in rooms in the East Wing in order that the Psychological Department may be housed in new quarters after the Superintendent's Office has moved out of its present rooms. Will you be good enough to communicate with the Superintendent of Buildings so that he may let you know when the changes will take place ? In any case I think nothing will be done before August.

Yours sincerely,

President.

459

FROM THE SECRETARY OF THE
COMMITTEE ON UNIVERSITY EXTENSION:
LOCAL LECTURES.
TEACHERS' COURSES.

University of Toronto
TORONTO, CANADA

September 10th, 1919.

Sir Robert Falconer, K.C.M.G.,

President, University of Toronto.

Dear Sir Robert:

In accordance with your request, the Superintendent has found us temporary quarters for the Extension work.

Yours sincerely,

Harriet M. Lalor

~~Acting~~ Secretary.
asist

September 8th, 1919

Miss Latter,

Extension Committee,

University of Toronto.

Dear Miss Latter:

We are in difficulties over securing temporary accomodation for the use of Mr. Cassidy in connection with the War Memorial Fund. The only office that at present seems at all available is that which you now occupy. Would it be at all possible for you to get temporary quarters, before you move into your permanent place, in connection with the Alumni Office ?

I am, Yours sincerely,

President.

June 7th, 1920

Miss Latter,
Extension Office.
Dear Miss Latter:

I am sending you a letter which I have just received from Dean Fakenham. I have marked in blue a portion in which there is a recommendation which I should like you to arrange for.

Yours sincerely,

President.

FROM THE SECRETARY OF THE
COMMITTEE ON UNIVERSITY EXTENSION:
LOCAL LECTURES.
TEACHERS' COURSES.

University of Toronto
TORONTO, CANADA

366

June 8th, 1920.

Sir Robert Falconer, K.C.M.G.,

President,

University of Toronto.

Dear Sir:

I am in receipt of your letter enclosing one from Dean Pakenham. I shall be glad to make arrangements for the recommendation in regard to the returned men who may attend the Summer Session.

Yours sincerely,

Harriette Lawrence

Asst. Secretary.